



Leadership Meeting November 14, 2014

Ling & Louie's Restaurant
Old Seward Highway, Anchorage, Alaska

1. Required Attendees:

Jessica Smith
Steve Fleming

Hans Andersen
Sarah Short

2. Safety Moment

3. Communication & Collaboration

1212 Call to order
1212-1224 Discussion of special interest
committees.

Proposed special interest committees:

- Study group committee
 - Need chair and class reps
- Fundraising committee
 - Food for meetings
- Research Committee
- Events Committee
 - Emergency preparedness outreach kit
 - Facility Inspectors
 - 10 hr OSHA
 - Evening gatherings



1228-1230 Discussion of cold weather kits.
1232 Jessica Smith Motion for vote on cold-
weather kit project. Steven Fleming second
motion.

Vote taken

Cold Weather kit Project unanimously approved.
ASSE Alaska Chapter Student Section will move
forward to create and distribute cold weather kits.

1234 Sarah Short volunteered to draft letter to
issue to community members who could
potentially support Cold weather kit project.
1238 Distracted driving idea discussed as Spring
Project for community outreach/education.
1239 Discussion of involving food for meetings to
draw more members. J. Smith volunteers to
prepare chili for next meeting.

1240 J. Smith Suggested idea of study groups.
Members supportive-further discussion shall

follow next meeting.
1301 Motion to adjourn. Sarah short seconds.
1302 Meeting Adjourned

4. Leadership Responsibilities

5. Committees

- Study Group
- Events/Volunteering
- Fundraising
- Research

6. Upcoming Meetings

7. Open Discussion

8. Attachments

- None
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