



**ASSE Alaska Chapter
Executive Committee Meeting Minutes
November 13, 2014 @ Nordic Calista**

1. Roll Call: Meeting called to Order at 4:20 pm.

	CEC Position	Name	Present	Absent	Present via Telephone
1	President	Jeff Kolean	X		
2	President-Elect	Joireen Cohen			X
3	Vice President	Tim Bogowith			X
4	Secretary	Jill Gaylard	X		
5	Treasurer	Phil Galloway	X		
6	Delegate	David Leonard	X		
7	Delegate	Lynne Seville		X	

Volunteer Chairpersons – N/A

2. Minutes from Previous Executive Committee Meeting(s): Treasurer makes motion to approve October meeting minutes. All in favor. None opposed. Minutes approved.

3. Chapter Status Items:

- a. **Treasurers Report:** Balances and checks reported by Treasurer.
- b. **Newsletter:** October newsletter was sent out to Membership and posted to website. November newsletter is in draft.
- c. **Membership Update:** 411 members as of November 13, 2014
- d. **Website:** New website launched. Secretary will get training from ASSE on operation maintenance.
- e. **Monthly Meeting Plans:**
 - November: Wes Heinold on HSE Management Strategy
 - December: Holiday Jeopardy
- f. **Student Section** –Monthly meeting will be on November 14, 2014.
- g. **COMT Report:** Officers will need to complete their sections.

4. New Business

- a. Finances/Treasurer
- b. Student Reimbursement
- c. Goals & Budget .
- d. Published Contacts booklet

5. Call for Other Off-Agenda New Business

- a. Strategy for competency of members, networking, and luncheons
- b. N. Slope section

6. Meeting adjourned: 5:15pm