



**ASSE Alaska Chapter
Executive Committee Meeting Minutes
February 12, 2015 @ Nordic Calista**

1. Roll Call: Meeting called to Order at 4:15 pm.

	CEC Position	Name	Present	Absent	Present via Telephone
1	President	Jeff Kolean	X		
2	President-Elect	Joireen Cohen		X	
3	Vice President	Tim Bogowith			X
4	Secretary	Jill Gaylard			X
5	Treasurer	Phil Galloway		X	
6	Delegate	David Leonard	X		
7	Delegate	Lynne Seville			X

Volunteer Chairpersons/Guests – N/A

2. Minutes from Previous Executive Committee Meeting(s): Delegate Dave Leonard makes motion to approve January meeting minutes. VP Tim Bogowith seconds. All in favor. None opposed. Minutes approved.

3. Chapter Status Items:

- a. **Treasurers Report:** Not available. Ann Lindsey spoke with President Jeff Kolean regarding Summit 2014. Finances from Summit 2014.
- b. **Newsletter:** January newsletter was sent out to Membership and posted to website. February newsletter is in draft. Chairperson's solicited for information.
- c. **Membership Update:** 406 members. 10 members joined in Jan. 2 members joined in Feb. 16 members due to expire in Feb. Recognition for individual/prior AK Chapter President with 40 years of membership. Delegate Dave Leonard will reach out to individual. Secretary Jill Gaylard will research plaque ideas.
- d. **Website:** GSHC advertisement, CEC minutes, Chapter minutes, Jan Newsletter added.
- e. **Monthly Meeting Plans:**
 - February: Brian McKay "Near Misses in the Construction Industry"
 - March: Lynne Seville "Workers Compensation"
 - April: Possible for Member to present.
 - May: Erike Young, "Risk Management"
 - June: Bar-B-Que for Membership
- f. **Student Section:** Secretary Jill Gaylard will follow up with Students to determine when their next meeting will be. No response to requests. Delegate Dave Leonard and President Jeff Kolean would like to attend meetings. CEC members are encouraged to attend. Support Student Section. Student Section President Jessica Smith will need to step down from position. Elections to be held for Student Section President.



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4. New Business

- a. Treasurer's Report: Secretary Jill Gaylard will create treasurer's report IAW By-Laws.
- b. Speakers: Member made some recommendation for future speakers. VP Tim Bogowith has a Speaker that could accommodate member requests.
- c. Summit Conference Committee Members: CEC encourages Fall 2014 Summit Committee members attend dinner recognition.
- d. June Bar-B-Que for Members. Pavilion reservations. Grill POC. SPY Award. Delegate Dave Leonard shall grill. President speech and close out year.
- e. COMT Report: Set time to complete.
- f. ASSE Officer report for Alaska Chapter. Secretary Jill Gaylard will update.
- g. Membership Directory. Notice to membership.
- h. Nominations Chairperson volunteer.

5. Meeting adjourned: 5:15pm