



MEETING MINUTES 2/5/2026

TIME: 09:00 AM – 10:00 AM

Attendance

Mark Strauss
Carrie Parashar
Michael Stoddard
Nick Danger
Brian Gould
Paula Pepin

Agenda

- April ROC – Mark/Carrie
- Elections – Mike
- Grace List – Nick
- Walk for Warmth - Carrie
- Governor's Health and Safety Conference – Carrie/Mark
 - Swag
 - Staffing
- Facebook – Lucas
- By Laws – Mark
- ASP Prep Course - Brian

Minutes

- April ROC – Mark and Carrie will coordinate flights/car rental
- Elections – All lined up. Next steps include drafting a letter
 - Mike and Carrie will work on letter. Check with other chapters to see if there is a template for future use.
 - Elections must be completed by April meeting
 - Need to send out to vote by next month
 - Elections must go through society
- Grace List – Keep sending the list to Nick. He has been sending emails to each person. This process has been successful!
 - Mark pulls a roster before sending out the newsletter. Some new or renewed members may have been missed due to back dating issues.

- Ice breaker/introduction at last meeting was successful. Mark will continue to do this before each meeting.
- Walk for Warmth – Mark just sent an email to Carrie. Craig would also like to volunteer.
 - Carrie has enough volunteers
 - Mark might join dependent on his son's cross-country schedule
- Safety Vests – Mike donated 25 new vests. Carrie will donate to Brother Francis Shelter, Covenant House, or at the Mission
- Governor Health and Safety Conference – April 7-8, 2026
 - Need swag – Not sure what the society is sending. We could look into hand sanitizer or thumb drives
 - Might be worth checking with the conference to see what is in the swag bag do reduce redundancy
 - Need to get a banner and tablecloth – Need to show professionalism/ stand out
 - Student section banner/tablecloth still say ASSE
 - Chapter should help with costs to update student section signage as well
 - Stand up/pop up banners are fairly cheap and easy to use
 - Carrie will send some prices to the group to sign off on from Vista Print
- Since Lucas is not here today, we will follow-up with him at the next meeting regarding Facebook
- By Laws – Mark will send the group the finalized draft then move forward from there and send to membership to approve
- Mark sent Brian some sample ASP survey questions to review
 - Once Brian reviews and provides feedback, Mark can setup a time with Carrie and show her or anyone else how to submit a survey through Crowd Signal.
 - Mark also posted survey questions in the chat for the CEC group